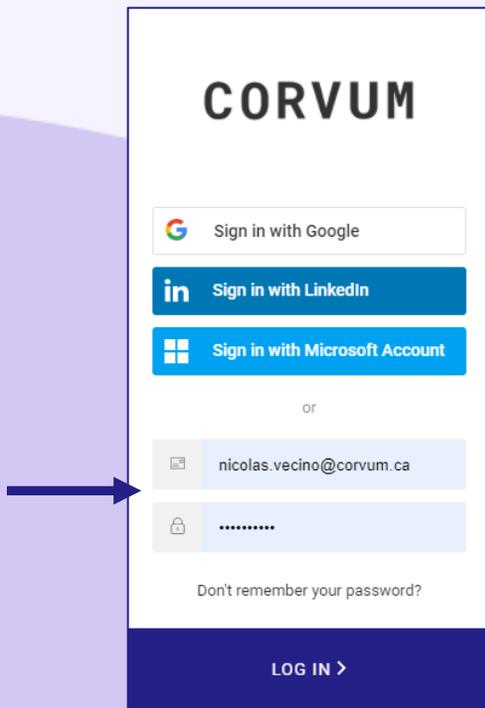


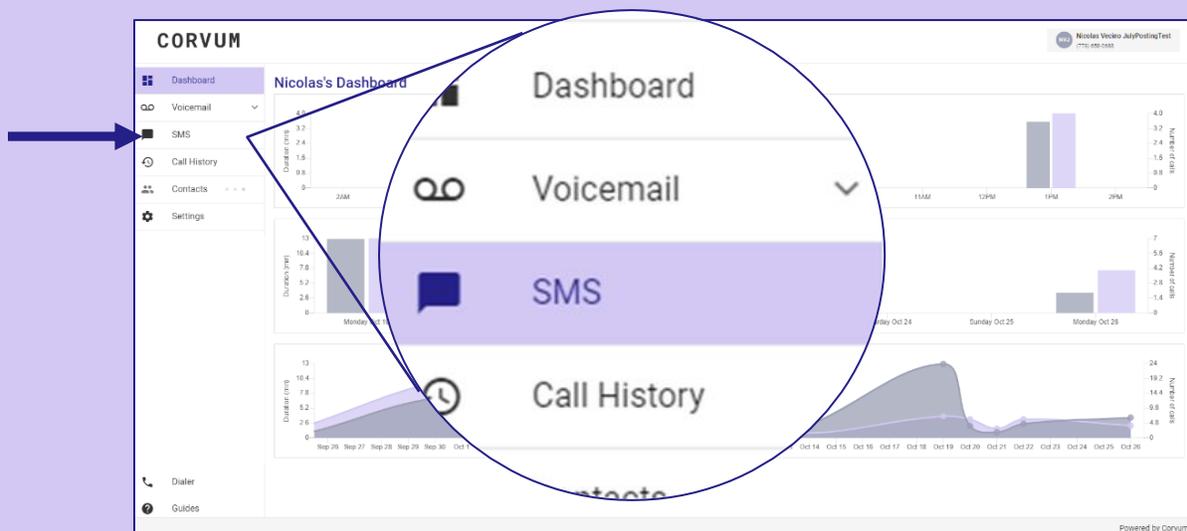
# CORVUM

## Use Guide – SMS / Text Messaging

Sign onto the Corvum portal accessible through [www.corvum.io](http://www.corvum.io) using your existing credentials.

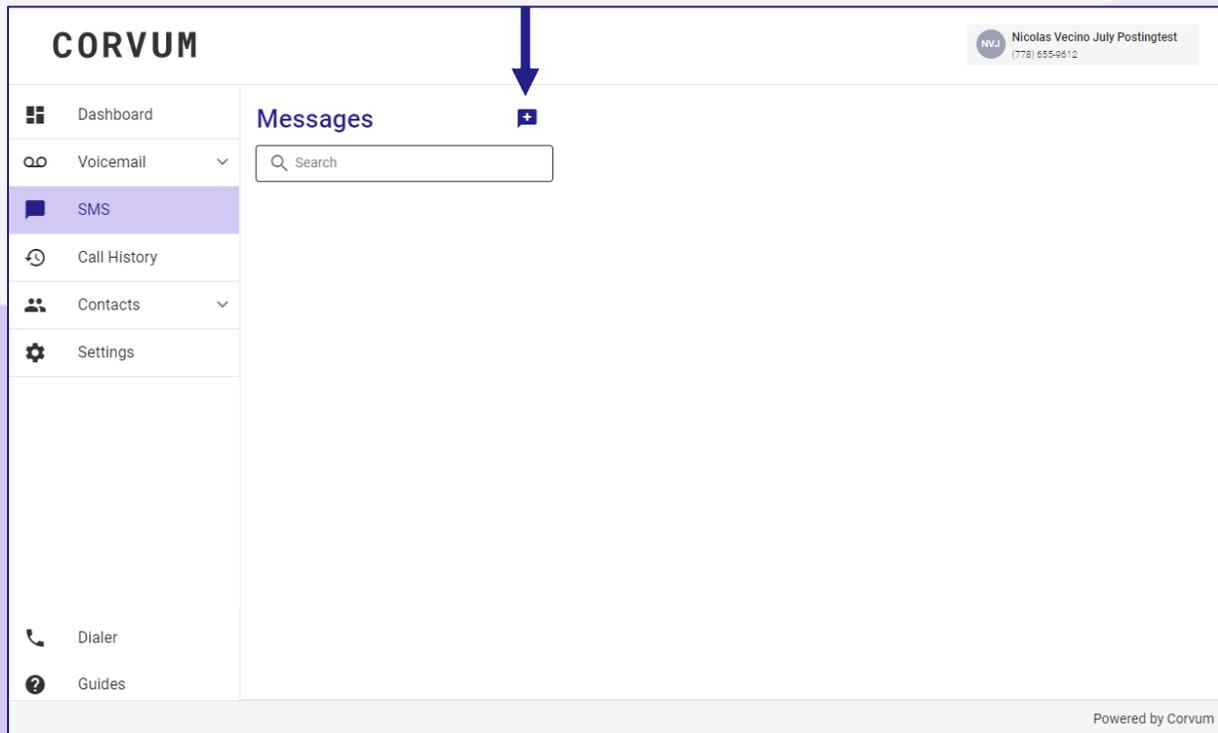


Navigate to the **SMS** tab, found on the left-hand side.



# CORVUM

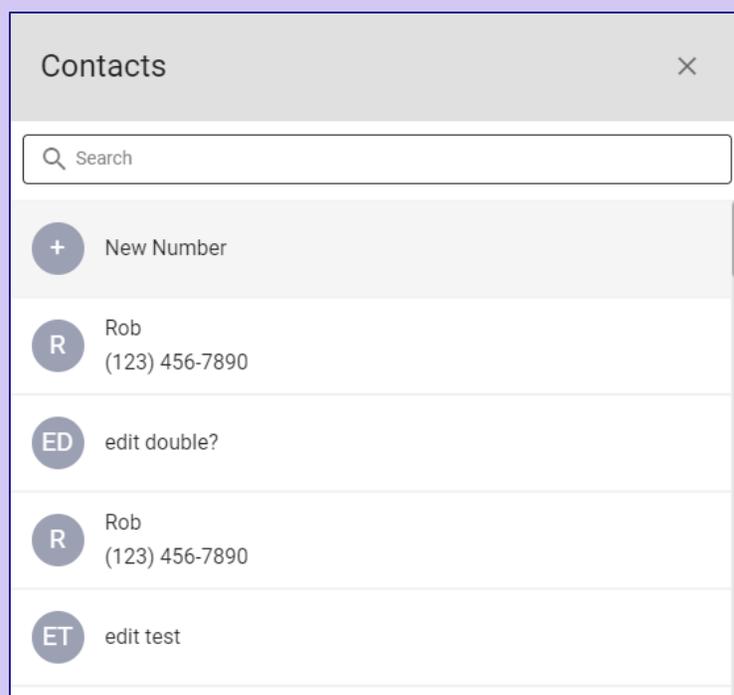
Once in 'SMS,' start a new conversation by clicking the chat icon.



Use the **search** bar to find an existing contact by name.

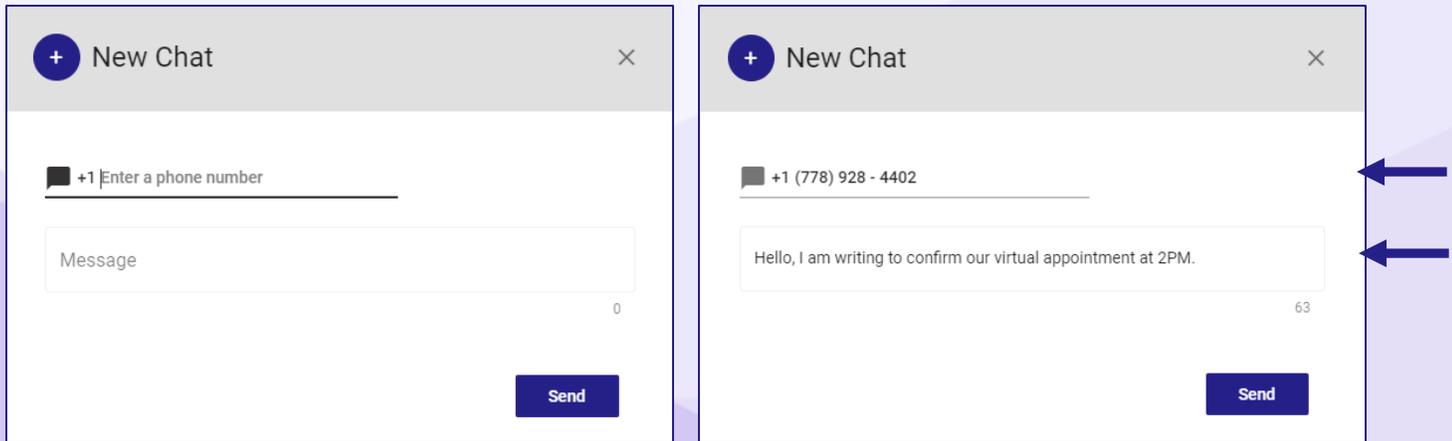
or

click '**New Number**' to message an unsaved number.



# CORVUM

If you are messaging a new number, you will see this pop-up on your screen. Enter the **phone number** on the top field, and the **message** you would like to send on the bottom.



Your Corvum number is visible in the top right of the Corvum portal. This number will appear on all inbound and outbound SMS messages.

*There is no Caller ID on SMS. If you are messaging a client for the first time, let them know who it is.*

